



GOVT. GIRLS' GENERAL DEGREE COLLEGE

7, Mayur Bhanj Road, Kolkata – 700023
Telephone No. : 033-2448-1160, 033-2448-1171
E-mail: gggdc.col@gmail.com
Website: www.govtgirlsekbalpur.com

Tender No: GGGDC/BOOK/1

Date: 28-01-2022

NOTICE INVITING QUOTATION

Sealed Quotations are invited from Government approved book Publishers / Supplier / Vendor for books for the Department of

Sealed Quotations are to be addressed to the **Principal Of Government Girls' General Degree College, Ekbalpur, Kolkata** and must be clearly mentioned the name of the Department on the sealed envelope.

Sealed Quotations must be dropped in the tender box kept in the college Office and sent to the E-mail (tendergggdcekbalpur2020@gmail.com) within the date and up to the specified time period as mentioned herein.

1.	Name of Work	:	Providing following Books / Journals to the Department of..... of Govt. Girls' General Degree College, Ekbalpur, Kolkata-700023
2.	Name and Address of the office	:	Office of the Principal, Govt. Girls' General Degree College, 7, Mayurbhanj Road, Ekbalpur, Kolkata-700023.
3.	Quotioners who are Eligible for submit Quotations	:	Reputed, Experienced & Government approved book Publishers / Supplier / Vendor.
4.	Last date & time of submitting quotation papers.	:	05-02-2022 up to 4.30 pm
5.	Opening of quotations	:	At 12.00 noon on 07-02-2022
6.	Documents to be submitted along with the Quotations.	:	<ol style="list-style-type: none">1. Copy of TRADE LICENSE.2. Copy of PAN Card.3. Copy of GST Registration.4. Copy of Service Tax registration.5. Credentials.
7.	Quotation Paper	:	On company Letter Head with required sign and stamp as per format.

Principal

TERMS & CONDITIONS:

1. Sealed Quotations are to be addressed to the **Principal, Govt. Girls' General Degree College, Ekbalpur, Kolkata** and must be clearly mentioned the name of the department on the sealed envelope.
2. Selection of Book Supplier will be made based on higher percentage on current MRP regarding specific book/ books mentioned.
3. The accepting authority reserves the right to reject any or all the quotations without assigning any reasons thereof.
4. **The participating bidders are required to quote their rate discount percentage on current MRP regarding specific book/ books mentioned below.**
5. No conditional/ incomplete rate will be accepted under any circumstances.
6. Immediately after receiving the work order, the book supplier must deliver the specific book/ books within 15 working days to the respective Department/ Departments of this College, failing which the order will be placed to the next bidder (who is bidden next higher discount percentage) without any further intimation.

Principal